

EE British Academy Film Awards

British Short Film and British Short Animation

Rules and Guidelines 2016/17

INTRODUCTION

The British Academy Film Awards are presented annually to recognise, honour and reward individuals for outstanding achievement in feature films released theatrically in the UK within the Awards year.

These rules and guidelines apply only to the two short film awards, British Short Film and British Short Animation which are also presented at the ceremony. Rules and guidelines for all other categories are available separately.

TIMETABLE

2016

Friday 28 October	Deadline for submission of entry forms, supporting information and upload of film to BAFTA Viewing Site at 12:00
Monday 21 November	Longlisted Short Film entrants notified
Thursday 24 November	Longlisted Short Animation entrants notified
Friday 2 December	Deadline for receipt of additional material for longlisted films in both categories [see ENTRY]

2017

Tuesday 10 January	Nominations announcement Opt-in chapter vote for winner opens
Wednesday 8 February	Opt-in chapter vote for winner closes at 18:00
Sunday 12 February	EE British Academy Film Awards

DISTRIBUTION OF NOMINATED FILMS

BAFTA aims to distribute (with partner organisations) a packaged programme of the nominated short films soon after the 2017 nominations, both theatrically and via digital distribution. In return for a six week window of online exclusivity between January and March 2017, each film receives a 5% share of BAFTA's revenue from downloads of which the first £500 is guaranteed and will be paid following signature of the contract. For theatrical, BAFTA works with the ICO who will negotiate the distribution deal directly with the filmmakers. The online and theatrical tour gives nominated filmmakers the opportunity to have their work seen on cinema screens and to be available to millions of households in the UK. BAFTA is a charity and revenue it receives will be put back into the learning and new talent programme.

Upon entry, entrants will be asked to confirm that all necessary rights are cleared for theatrical and digital distribution (or clearable), and that they can offer online and theatrical exclusivity on the film for six weeks between January and March 2017 ("Nominations Exclusivity Period").

If an entrant foresees a potential issue with either granting limited theatrical and digital distribution rights or granting exclusivity during the Nominations Exclusivity Period, as set out above, please contact awards@bafta.org before entering.

ELIGIBILITY

The Short Film categories are open to UK productions only. Films are only eligible if they have a substantial British contribution in the majority of the following areas:

- Production company
- Finance
- Director
- Producer
- Writer
- *British Short Film only*: principal cast and crew
- *British Short Animation only*: key animation and creative talent

Films must have been completed between 1 June 2015 and 28 October 2016. No exceptions will be made.

The maximum running time, including end credits, is 40 minutes.

Previously entered films are not eligible.

Films may be fiction or non-fiction. Entries that are part of a feature film or music promotional video are not eligible.

Live action short films that receive their first public exhibition on television or are eligible for the British Academy Children's Awards are not eligible for the British Short Film Award. Animated short films first shown on television may be accepted for entry if they have been either screened at or accepted into at least one of the festivals recognised by BAFTA. [See [APPENDIX](#)]

Films in a language other than English may only be submitted with English subtitles, or as an English language version.

All rights (including but not limited to music (copyright, master and sync), original source material and performance) must be cleared for commercial theatrical and digital usage (or clearable within a two week period in the event of being longlisted). Entrants will be asked to confirm that all rights have been cleared (and that exclusivity can be granted to BAFTA during the Nominations Exclusivity Period) at longlist stage, and to provide any evidence BAFTA reasonably requires to confirm that such rights are cleared/available. Any film which does not have such rights cleared (or is unable to grant exclusivity during the Nominations Exclusivity Period) will be removed from competition.

QUALIFYING

British Short Film only: all submitted films must qualify via BAFTA's recognised festivals [See [APPENDIX](#)]. The festivals are split into two sections; to qualify, films need to have been screened or accepted into at least one festival from Section A OR at least two festivals from Section B.

British Short Animation only: Any animation meeting the eligibility criteria above may be entered.

BAFTA accepts no responsibility for entrants missing deadlines

Final decisions regarding a film's eligibility are made by BAFTA's Film Committee or its representatives. BAFTA may choose not to present any of the above awards (or to present fewer nominations) at the ceremony

All decisions made by BAFTA and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated

ENTRY

Who can enter a film?

- Films may be entered by companies or individuals with a direct association to the film ('entrant').
- Film schools and colleges are advised to submit no more than three films, although, in exceptional circumstances and with prior permission, BAFTA may consider accepting up to two extra films per school.
- Entry for British Short Film and British Short Animation is via completion of an online entry form on the BAFTA Awards and Entry Site (<https://entry.bafta.org>).
- Online entry forms must be completed in full and received, along with all supporting materials, no later than Friday 28 October, 12:00. If the form is not completed in full, BAFTA cannot guarantee the accuracy of credits listed for voting or nomination, or that a film will be accepted as eligible.
- Final, exhibited on-screen credits are used to determine the eligibility of candidates for nomination and should be referred to when completing the entry form.
- As part of the entry form, the following materials must also be uploaded to the BAFTA Entry site before Friday 28 October, 12:00:
 - A copy of all credits given on-screen in the film's opening and closing credit rollers and/or cards (in Word, Excel or pdf format);
 - The film as a video file, uploaded to BAFTA's awards entry website;
 - For British Short Film only: Proof of acceptance or screening at the requisite number of BAFTA's recognised festivals [see [APPENDIX](#)];
 - For British Short Animation's which have received their first public exhibition on television only: Proof of acceptance or screening at a BAFTA recognised festivals;
 - A music cue sheet;
 - Three high resolution production stills for use in brochure and online (optional).
- On entering a film, entrants must declare any potential rights problems which (if nominated) might preclude clips from the film being used as part of the Awards broadcast, or from the whole film being exclusively theatrically or digitally distributed during the Nominations Exclusivity Period.
- Entrants whose films are longlisted will be contacted by BAFTA on Monday 21 November (British Short Animation) or Thursday 24 November (British Short Film) and asked to submit the following by Friday 2 December:
 - A beta tape or Digital Cinema Package (DCP) of the film for the jury to view theatrically. These can be submitted with the initial application but all films will remain at BAFTA until the judging process is complete. Charges incurred for the delivery or return of betas must be covered by those submitting the film; all beta tapes and DCPs (except those of nominated films) will be available for collection after the nominations announcement on Tuesday 10 January.
 - A QuickTime ProRes or HDCAM SR copy of the film with an audio track listing.
- Films withdrawn after the entry deadline (Friday 28 October) cannot be entered in any subsequent year.

BAFTA is not liable for errors in listings that are the result of incorrect information being submitted on the entry form

BAFTA cannot be held responsible for films being entered into incorrect categories

VOTING

- Nominations for the British Short Film and British Short Animation categories are decided by juries.
- Winners for both categories will be decided by the Shorts chapter (any BAFTA film voter can opt in to the chapter).

NOMINATIONS AND WINNERS

- Five films will be nominated for British Short Film and three for British Short Animation;
- A maximum of four individuals may be credited as candidates for nomination (the individual nominees if the film is nominated);
- Eligibility for candidates for nomination is limited to the director, writer(s) and producer(s);
- The nominations for each category will always be listed in alphabetical order by film title, except for performance nominations, which will be listed in alphabetical order by performer's first name;
- The winners' press release and list is the definitive source of award winners information;
- All individual named nominees will receive a certificate of nomination;
- All individuals named as award winners will receive a BAFTA award and a winner's certificate;
- The award may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA;
- The BAFTA award remains the property of the British Academy of Film and Television Arts, to remain in the care of the recipient or his/her descendants. Should the award leave the care of the recipient or his/her descendants, BAFTA reserves the right to purchase the mask back for a fee of £1. The award must not be sold on to any third party;
- Award winners unable to collect their BAFTA award(s) on the night of the ceremony must arrange collection from BAFTA within 12 months of the ceremony;
- BAFTA does not issue replicas of the award; in light of this fact, certain companies directly involved with the winning films in certain categories may purchase a duplicate winner certificate so that they can have a record of their involvement in a winning film. No duplicate nomination certificates can be issued.

CLIP USAGE

- Clips from nominated films will be shown at the EE British Academy Film Awards ceremony and these clips may form part of the television and online broadcast of the ceremony in the UK and around the world;
- BAFTA commits that it will not select any clip which could be construed as a 'spoiler' for any viewer who has not yet seen the film, but otherwise requires the freedom to select suitable clips to illustrate the craft or the individual nominated and to complement the clips selected for the other nominated films/individuals;
- Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA intends to make clips of the nominated films available to the public on BAFTA's websites and social media channels;
- Owners of nominated films are obligated to submit to BAFTA a copy of the film in Digibeta format, no later than five days following the nominations announcement on Tuesday 10 January, if they have not already. BAFTA and/or their production company will maintain such tapes under tight security and return them immediately following the ceremony broadcast;
- BAFTA will send the entrant a clip licence to sign to confirm which clips are to be used and where;
- By entering a film for consideration, the film's owners are deemed to have conveyed to BAFTA the right to choose excerpts from the film at BAFTA's sole discretion for incorporation into the worldwide television broadcast of the ceremony and on the BAFTA website and associated websites (including, but not limited to, www.bafta.org/awards, www.youtube.com/BAFTAonline

and www.facebook.com/BAFTA) for non-commercial purposes in the context of the Awards for one year from February 2017;

- Upon entering a film via <https://entry.bafta.org/> for EE British Academy Film Awards consideration, the entrant will be asked to confirm the following:
 - That he/she has the authority, on behalf of the film and filmmakers, to agree to grant the above licence;
 - That he/she agrees to grant the above licence.
- If you foresee any problems with the granting of this licence, please contact Imogen Faris before entering the film [See [CONTACTS](#)].

BAFTA LOGOS

- All requests for logos should be made via www.bafta.org/media-centre/logos;
- Entrants may use the 'EE British Academy Film Awards', 'BAFTA Nominee' or 'BAFTA Winner' logos online, in print and in broadcasts only once a film has been nominated for or won an award;
- Logos are available from BAFTA before the nominations announcement for advance artwork preparation, but may only be used if the film receives a nomination or wins an award;
- Cropping or altering the artwork in any way is prohibited;
- Each instance of logo use must be approved by BAFTA, with proofs of the logos in situ provided by email;
- Contact Nick Williams [see [CONTACTS](#)] for all logo enquiries.

CONTACTS

Imogen Faris

Film & TV Coordinator

Tel: +44 (0)20 7292 5840 / awards@bafta.org

General enquiries, including entry and rules

Julia Carruthers

Learning and New Talent Officer

Tel: +44 (0)20 7292 5858 / juliac@bafta.org

Theatrical tour and digital distribution

Nick Williams

Communications Manager

Tel: +44 (0)20 7292 5847 / nickw@bafta.org

Logos/permission agreements

Press & communications enquiries

APPENDIX RECOGNISED FESTIVALS LIST

All films submitted into the British Short Film category must have been either screened or accepted into:

- At least one festival from Section A or;
- At least two festivals from Section B

If your film has been screened at a number of festivals not included on this list, it may still be accepted at the discretion of BAFTA's Film Committee.

For more information, please email awards@bafta.org

Section A

AFI Docs Film Festival (formerly Silverdocs)	June	www.afi.com/afidocs
Amsterdam International Documentary Film Festival	Nov/Dec	www.idfa.nl
Angers Premiers Plans	Jan	www.premiersplans.org
BAFTA Cymru – film nominated	Sep	http://bafta.org/wales
BAFTA Scotland – film nominated	Nov	http://bafta.org/scotland
Berlin International Film Festival	Feb	www.berlinale.de
BFI London Film Festival	Oct	www.bfi.org.uk/lff
British Independent Film Awards – film nominated	Dec	www.bifa.org.uk
Cambridge Film Festival	Sep	www.cambridgefilmfestival.org.uk
Cannes International Film Festival	May	www.festival-cannes.org
Chicago International Film Festival	Oct	www.chicagofilmfestival.com
Cork International Film Festival	Nov	www.corkfilmfest.org
Edinburgh International Film Festival	June	www.edfilmfest.org.uk
Foyle Film Festival	Nov	www.foylefilmfestival.org
Gothenburg International Film Festival	Feb	www.giff.se
Hot Docs Canadian Intl Documentary Festival	April/May	www.hotdocs.ca
Iris Prize Best British Short Film nominee	Nov	www.irisprize.org
Leeds international Film Festival	Nov	www.leedsfilm.com
Locarno Film Festival	Aug	www.pardo.ch
London International Documentary Festival	May/Jun	www.lidf.co.uk
Melbourne International Film Festival	Jul/Aug	www.melbournefilmfestival.com.au
Molodist International Film Festival	Oct	www.molodist.com/en
Raindance Film Festival	Oct	www.raindance.co.uk
Rhode Island International Film Festival	Aug	www.film-festival.org
Rotterdam International Film Festival	Feb	www.filmfestivalrotterdam.com
Sheffield Doc/Fest	June	www.sheffdocfest.com
Slamdance	Jan	www.slamdance.com
Sundance Film Festival	Jan	www.sundance.org/festival
Sydney Film Festival	June	http://sff.org.au
Toronto International Film Festival	Sep	www.tiff.net/tiff/
Tribeca Film Festival	Apr/May	www.tribecafilm.com/festival
Venice Film Festival	Sep	www.labiennale.org/en/cinema

Section B

Aesthetica Short Film Festival	Nov	www.asff.co.uk
Aspen Shortsfest	Apr	www.aspenfilm.org
Bilbao Intl Documentary and Short Film Festival	Nov	www.zinebi.com
Brest European Short Film Festival	Nov	www.filmcourt.fr
Clermont-Ferrand International Short Film Festival	Feb	www.clermont-filmfest.com
Creative England Funded	N/A	www.creativeengland.co.uk/film/ishorts
Encounters Short Film and Animation Festival	Nov	www.encounters-festival.org.uk
Film London – London Calling Funded	N/A	http://filmlondon.org.uk/londoncalling
Flickerfest International Australian Short Film Festival	Jan	www.flickerfest.com.au
Glasgow Short Film Festival	Mar	www.glasgowfilm.org/gdff
Go Short (Netherlands)	Apr	www.goshort.nl
Hamburg International Short Film Festival	Jun	http://festival.shortfilm.com
Leuven International Short Film Festival	Dec	www.kortfilmfestival.be
London Short Film Festival	Jan	http://shortfilms.org.uk
Los Angeles International Short Film Festival	July	www.lashortsfest.com
Oberhausen International Short Film Festival	May	www.kurzfilmtage.de
Palm Springs International ShortFest	Jun	www.psfilmfest.org
Rio de Janeiro International Short Film Festival	Nov	www.curtacinema.com.br
Sleepwalkers International Short Film Festival	Nov	http://www.swff.ee/en
SXSW Short Film Program	Mar	http://sxsw.com/film/film_awards
Tampere International Short Film Festival	Mar	www.tamperefilmfestival.fi
Underwire Festival (UK)	Nov	www.underwirefestival.com
Uppsala International Short Film Festival	Oct	www.shortfilmfestival.com
Winterthur International Short Film Festival	Nov	http://www.kurzfilmtage.ch

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